

# The YES/NO Book

It's OK to disturb me

If you work in an open plan office, an "open door" is not an option.

Signal your openness to help and support your colleagues with an *It's OK to disturb me* tent card.

Signal that you are working on something that needs full concentration, by turning it around.

Make your *It's OK to disturb me* tent card by

1. printing this on card,
2. cutting along the dashed line, then
3. folding along the dotted line.



www.theyesnobook.co.uk

MIKE CLAYTON

I'm a little busy now, I'd like to concentrate

# The YES/NO Book



## It's OK to disturb me